

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

June 6, 2006  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome  
President Ryan called the meeting to order at 7:00 p.m.  
Members present:  
Barbara Ryan, President  
Allen Carlisle, Vice President  
Dan Bartholomew, Clerk  
Dianne El-Hajj, Member  
Dustin Burns, Member  
Administration present:  
Dr. Lisbeth Johnson, Superintendent and Secretary to the Board  
Bill Clark, Assistant Superintendent, Business Services  
Dr. Patrick Shaw, Assistant Superintendent, Educational Services  
John Tofflemire, Assistant Superintendent, Human Resources  
Linda Vail, Executive Assistant and Recording Secretary
2. President Ryan invited Ruby Rasavong, an 8<sup>th</sup> grade student from Chet F. Harritt, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda  
It was moved and seconded to approve the agenda.

***Motion: Burns***

***Second: Bartholomew***

***Vote: 5-0***

**B. REPORTS AND PRESENTATIONS**

1. Superintendent's Report
  - 1.1. Requests for Use of Facilities
  - 1.2. Developer Fees Collection Report
  - 1.3. Enrollment Report
  - 1.4. Claims Against the District
  - 1.5. Schedule of Upcoming Events
2. Spotlight on Learning-Rebecca Cress-Performing Choir at Cajon Park

Dr. Johnson introduced Mrs. Rebecca Cress, a sixth grade teacher at Cajon Park School, and the Cajon Park Performing Choir she instructs, comprised of Cajon Park students who attend a weekly after school choir class. The choir performed two songs for the Board and audience. President Barbara Ryan presented Mrs. Cress a certificate of appreciation for her dedication and commitment to teaching music education to students on her own time.

3. Spotlight on Learning-Teacher Awards  
Greater San Diego Reading Association Award to Cheryl Shanahan

Dr. Johnson introduced Cheryl Shanahan, a teacher at Carlton Hills School, who was selected by the Greater San Diego Reading Association as Educator of the Year. President Ryan congratulated Mrs. Shanahan and presented her with a certificate of recognition.

Wal-Mart Teacher of the Year Award to Jim Rosa

Dr. Johnson introduced Mr. Jim Rosa, a sixth grade teacher at Sycamore Canyon School and shared that he had been selected as Wal-Mart's Teacher of the Year. Teachers for this recognition were nominated at Wal-Mart stores by their students. Mr. Rosa's award included \$100 for his classroom and \$1,000 for his school. President Ryan congratulated Mr. Rosa and presented him with a certificate of recognition.

4. Recognition of Rio Seco Student Participants in the  
San Diego County Science Field Day

Dr. Johnson introduced Heather Glanz and Jennifer Meier, the Rio Seco teachers who coordinated the Science Field Day for Rio Seco students. Under their leadership, students compete in this one-day event that is open to intermediate grades. Dr. Pat Shaw introduced each student participant. President Ryan and Vice President Carlisle presented each student in attendance with a certificate of recognition. The participating students were:

Nathan Applebaum  
Vanessa Barker  
Jessica Bauman  
Owen Brown

Joey Cataloni  
Annie Cavalcante  
Krystal Chung  
Danny Espino

Tyler Flores  
Sean Frizzel  
Justin Gonzales  
Alisha Gray-Jensen

Jordyn Hopson  
Emily Kenaston  
Treyvon Lee  
Sara Lenhoff  
Matthew Lewis  
Jeremy Naour  
Chris Plante

Heaven Lee Roschefski  
Amber Schisler  
Sierra Scott  
Katy Spykstra  
Vincente Tellez  
Bailey Thompson  
Laura Threet

Michael Threet  
Jackson Threet  
Zachary Tolen  
Ray Vidrio  
Matt Villedieu

5. Eighth Grade Student Academic Achievement Awards

Dr. Shaw reported on the Academic Achievement competition, an annual event where the two top academic eighth grade students from each school participate. Dr. Shaw introduced each student participant and President Ryan and Vice President Carlisle presented each with a medallion and a certificate of recognition. The students were:

Jared Baxter-Chet F. Harritt  
Ruby Rasavong-Chet F. Harritt  
Sara Sullivan-Carlton Hills  
Samantha Gray-Carlton Hills  
Hillary Wright-Carlton Oaks  
Courtney Boyer -Carlton Oaks  
Bobby Albright-Cajon Park  
Sunny Suwannabart-Cajon Park

Kelsey Berger-Hill Creek  
Alkrizzia (Kriz) Villapando-Hill Creek  
David Azhocar-Prospect Avenue  
Julia Osuna-Prospect Avenue  
Jenna Cooper-Pepper Drive  
Jason Thoma-Pepper Drive  
Timothy Moore-Rio Seco  
Samantha Ashcraft-Rio Seco

Dr. Shaw announced the 2006 winners of the Academic Achievement Award competition:

Writing-Ruby Rasavong, Chet F. Harritt  
Mathematics-Timothy Moore, Rio Seco  
Overall Award Winner- Alkrizzia Villapando, Hill Creek

Warren Savage, Executive Director of the Santee Chamber of Commerce, presented Alkrizzia with a proclamation from the City of Santee and a \$100 savings bond from the Chamber of Commerce. Merry Board, Santee School District Foundation president, presented the Writing and Mathematics winners each with the first Barbara Ramsey Awards from the Santee School District Foundation. The Barbara Ramsey Award was developed in honor of Mrs. Ramsey, a dedicated teacher in Santee School District for many years, who lost her life to cancer. Mrs. Ramsey's husband and daughter were present to see the award presented to the deserving students. The Barbara Ramsey Award included a \$75 savings bond for each of the two winners. Dr. Johnson shared some of the great contributions that Barbara Ramsey had made as a teacher in Santee School District. President Ryan said that Barbara would be very proud to see students receiving academic awards in her honor.

President Ryan shared that this Board meeting was the last Board meeting for Dr. Pat Shaw, as he is retiring. On behalf of the Board of Education, Mrs. Ryan thanked Dr. Shaw for his many years of dedicated service to Santee School District and said that he will be greatly missed. She presented Dr. Shaw with a traditional parting gift of Board members, his name plaque from the Board room. Dr. Shaw thanked the Board and shared that he has loved working for the Santee School District. He said that it is a wonderful place to work because of the Board, the staff, the parents, and above all, the children.

President Ryan invited the audience to join in a reception hosted by PTA, in honor of the Academic Achievement student participants.

**C. PUBLIC COMMUNICATION**

President Ryan invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

**D. CONSENT ITEMS**

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion.

**Superintendent**

- 1.1. Approval of Minutes
- 1.2. Proclamation Honoring Barbara Wallbank, Retiring from the East County SELPA

**Business Services**

- 2.1. Approval of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Acceptance of Donations
- 2.4. Approval of Agreement for Audiovisual Services
- 2.5. Approval of Agreement with School Services of California, Inc.
- 2.6. Adoption of Resolution #0506-27, Storm Water Management Plan
- 2.7. Approval of On-Site Rental Agreement

**Educational Services**

- 3.1. Approval of Memorandum of Understanding (MOU) Between Santee School District and Children and Families Ready 4 School Program and Grossmont Adult School Parent Education Program
- 3.2. Approval of Single Plans for Student Achievement
- 3.3. Approval to Apply for the Community-Based English Tutoring (C-BET) Program for 2006-07
- 3.4. Approval of Agreement to Contract with Calico Software Systems, Inc. to Provide Web Based Special Education Individual Education Program (IEP)
- 3.5. Approval of Agreement with the San Diego County Office of Education for Participation in AB 466 Professional Development

#### **Human Resources**

- 4.1. Personnel, Regular
  - 4.2. Approval of Reduced Workload Agreements
  - 4.3. Approval of New Job Description and Salary Range for Coordinator, Instructional Technology
  - 4.4. Approval of Appointment of Coordinator, Instructional Technology
  - 4.5. Approval of Appointment of Director, Instructional Technology
- It was moved and seconded to approve Consent Items with Items D.2.4., and D.3.5. pulled by Member Burns for separate consideration.

**Motion: Bartholomew**

**Second: El-Hajj**

**Vote: 5-0**

Consent Items D.2.4., Approval of Agreement for Audiovisual Services and D.3.5, Approval of Agreement with the San Diego County Office of Education for Participation in AB 466 Professional Development were pulled by Member Burns for separate consideration because the agreements are with the San Diego County Office of Education, by whom Mr. Burns is employed and he would abstain from voting on these items.

**Motion: El-Hajj**

**Second: Carlisle**

**Vote: 4-0 (Burns, abstain)**

Following approval of new assignment appointments, Mr. Tofflemire introduced to the Board and audience, Laura Bockert (Spencer), as the New Coordinator of Instructional Technology and Ernie Nevares, as new Director of Instructional Technology

## **F. DISCUSSION AND/OR ACTION ITEMS**

### **Superintendent**

#### **1.1. QZAB Committee Update**

Dr. Pat Shaw reported that the QZAB funds have brought new ideas and tremendous opportunities to the District. He said that a large number of teachers from the two QZAB schools, Pepper Drive and Prospect Avenue, visited Seeds School in Los Angeles, which is a high tech school. He thanked the QZAB Steering Committee and Bev Blaylock, Director of Technology, for their hard work in putting together a budget for the QZAB program.

Dr. Shaw introduced Beth Brozo, a 5/6 grade teacher at Prospect Avenue, who shared her project on Comparative Culture, a technology project in History/Social Science. Her project demonstrated how students learn and create projects as they research and access information through technology.

Dr. Shaw introduced Katy Hammock, a third grade teacher at Pepper Drive, who, with her student Danny, presented a video in which Danny read and animated several stories. Mrs. Hammock shared that some students, who may not be the very best readers, could express themselves if learning is presented in different ways, such as in front of a video camera.

Member El-Hajj reported that Bev Blaylock, the Director of Technology, was retiring at the end of June and took a moment to thank her for her years of dedication to the school district, especially in the area of technology. The Board members all thanked Mrs. Blaylock.

#### **1.2. ACI and Strategic Planning Action Committee Reports**

Dr. Shaw reported on the Action Committee recommendations from the "critical issues" that were outcomes of the Strategic Planning process in October, 2005. Member Carlisle asked about the recommended cost of \$15,000 for a foreign language teacher and why the cost seemed to be low. Dr. Shaw explained that this was for consideration of a zero period class teacher, not a full time teacher. Board members thanked members of the committee for their work.

**1.3. Restoration and Proposed New Programs for 2006-07**

Dr. Johnson returned to the Board with information for discussion and decisions about restoration or inclusion of new programs for the 2006-07 school year. She shared that administration has returned with the items from the May 18<sup>th</sup> meeting and reported that vice principals, curriculum resource teachers, campus aide raises, additional campus aides, HVAC worker, and site custodians are time sensitive decisions. She also shared a list of all reductions made by the District since 1998. She reported that if the Governor's budget is signed there should be an additional \$419,451 for classroom supplies. Attachments included items that were mentioned by Board members for consideration, Strategic Plan recommendations, Administration's priority two list, and State Budget revisions.

Member Burns asked if the Art and Music Block Grant dollars could be used for foreign language. Carlos Estrella, Fiscal Analyst, said he checked and that at this time language is not included. He said that when the final guidelines arrive, there may be a provision that could include foreign language. Member Burns asked if the dollars provided by the Governor's budget for counseling could be used for vice principals. Mr. Estrella said that these dollars were only designated for social workers and vice principals could not be funded under the counseling dollars. Dr. Johnson said that because we are an elementary school district, we may have to apply for a waiver for 7<sup>th</sup> and 8<sup>th</sup> grade counseling funding. Member Burns asked if the Block Grant dollars for instructional materials could be used for salaries. Mr. Estrella said that these funds could not be used for salaries. Member Bartholomew asked why the classroom supply dollars have two different totals. Mr. Clark said that \$419,000 for instructional materials is a better estimate at this time.

President Ryan asked Board Members their pleasure. Mrs. Ryan said that she is uncomfortable with committing to expenditures without the State budget being signed. Member Carlisle asked for the projected ending balance. Mr. Clark said that the surplus is estimated to be about \$400,000. Member Burns said that in looking back at our bleak times, we served as an example for other declining enrollment districts. He is pleased that Santee has moved in such a positive direction but is not prepared to take a risk to allocate dollars before the funds are guaranteed. He was willing to discuss the priorities to prepare for implementation at a later date. Member Bartholomew feels that there is reliability in the State budget and is comfortable voting on designating the money for some of the items. Member Carlisle asked Mr. Clark what we are hearing from Sacramento about the approval of the budget. Mr. Clark shared that more than any other year there is support for the budget and he believes that the Governor will sign on time. Dr. Johnson said there was another proposal on the table that may have more flexibility but the arts funds do not seem to be in danger.

Member Carlisle asked which items presented were time sensitive. Dr. Johnson said the time sensitive items were vice principals, curriculum resource teachers, campus aide raises, additional campus aides, HVAC worker, and site custodians. These items are time sensitive to have in place before the next school year and so principals are able to know what funds they will have available for their sites. President Ryan said that she is concerned that the election may create some issues and she would be more comfortable with a signed budget before approving large ongoing expenses. She said that she believed that these items could be approved in July. She is willing to discuss and set priorities prior to approving the expenditures.

Member Bartholomew said that this is a dynamic year in terms of the election and believes that funding will be available, but he understands the reservations of other Board members. Member El-Hajj said that there were a couple of items that should be acted on now in order to provide for needs at schools and departments.

Member El-Hajj moved to approve the increase of site custodians from 11 to 12 months (C.4.) and the categorical expenditures which include the permanent promotion of the Instructional/Administrative Systems for Power School Administrator (B.5.), and the Linda Mood-Bell Program (D.2.).

***Motion: El-Hajj***

***Second: Carlisle***

***Vote: 5-0***

Member El-Hajj said that she believes that the HVAC position should be in place before school starts and that if an employee is not hired for this job, the District will have to pay more than the cost of an employee in a very short time to maintain our old systems during the first months of school. Member El-Hajj moved to approve the implementation of Craftsworker II(HVAC) position (C.1.).

**Motion: El-Hajj**

**Second: Bartholomew**

**Vote: 3-2 (Carlisle, Ryan, no)**

Dr. Johnson asked Board members to consider approval of the Troxell Training System, which would be funded out of restricted dollars as a one time expense. Member Carlisle moved to approve the Troxell Training System (D.1.).

**Motion: Carlisle**

**Second: Burns**

**Vote: 5-0**

President Ryan asked Dr. Johnson to return with restoration and new program items for the July 20<sup>th</sup> meeting. She believes that the budget will be signed by then and Board members can feel more comfortable about designating ongoing expenses.

## **Business Services**

### **2.1. Budget Advisory Committee Recommendations**

Mr. Clark introduced Carlos Estrella and Gina Jackson, members of the Budget Advisory Committee (BAC), to present budget recommendations from the BAC committee. Mrs. Jackson thanked the Board for allowing her to come and speak and shared that she believes that the District is very fortunate to have Mr. Clark and Mr. Estrella. The committee was tasked with seeking budget reductions of \$500,000 for the 2006-07 fiscal year. She shared the recommendations of the committee which included: 1) Transfer 30% of Technology Salaries to routine restricted maintenance, 2) Pay-off Xerox lease agreements in 2005-06, 3) Reduce Professional Services, 4) Security Systems, 5) Waste Management & Recycling, and 6) Printing Solutions. The reductions total approximately \$471,000. She said that there have been continued discussions about areas of saving for the 2007-08 school year and the emphasis will be on Restricted Programs, General Fund Encroachments and Debt Repayments, specifically with the use of one-time Mandated Cost reimbursements. Mr. Bartholomew thanked Mrs. Jackson for her time and work on the committee. Mrs. Jackson, a District parent, believes that she is making a difference and contributing to the committee.

Member Burns moved approval to implement the BAC recommendations with the exception of Reduction in Professional Services and Security Systems. President Ryan asked for additional details on each of these items.

**Motion: Burns**

**Second: Carlisle**

**Vote: 5-0**

Board members asked that the two items not included in the approval return in July for further consideration.

### **2.2. Demographic Summary Report**

Mr. Clark shared that the District has done well over the years with their current schools; however, has discussed that modernized learning environments would be beneficial to Santee students. Mr. Clark shared that this item would allow for discussion about boundaries as new housing is developed and which school sites will be used to house students in these new developments. Mr. Clark displayed possible boundary scenarios. The District's proposed modernization plan addresses future student housing, safety and instructional program requirements, and will mitigate any projected shortfall. Mr. Clark asked if there were any questions. There were no questions or comments.

### **2.3. Approval of Bond Funding Approach**

Mr. Clark shared that the facilities modernization plan requires funding through a Bond. He shared the different approaches available and the Bond authorization assumptions, which are necessary steps to move forward for a possible Bond election. Mr. Clark shared that administration recommends that the Board pursue a Proposition 39 Bond. Mr. Clark asked to have Bowie, Arneson, Wiles, & Giannone as Bond council and Capitol Funding as the financial consultant. President Ryan said that if the Board chooses to move forward, this is not an official action to place a Bond on the ballot. That decision is not being made at this time. Member Bartholomew moved to move forward with the Bond process and use the recommended council and financial consultant. It is noted that this is not action to place a Bond on the ballot.

**Motion: Bartholomew**

**Second: Carlisle**

**Vote: 5-0**

### **2.4. Riverwalk Development – Request for Easement**

Mr. Clark shared that Standard Pacific is requesting an easement for Padre Dam to run water for the Riverwalk development. The proposed agreement provides a \$250,000 mitigation settlement payment. Member Carlisle said that the developer is asking to put utilities under our property and it is not fair for the developer to tell the District where to spend the mitigation dollars, as the developer wishes to have the dollars spent to beautify Riverwalk Lane as an asset to their development.

Member Carlisle moved to approve the agreement and mitigation settlement payment but the agreement will not give the developer any discretion as to how the District spends the payment.

**Motion: Carlisle**                      **Second: Burns**                      **Vote: 5-0**

**2.5. Authorization to Seek Print Solution RFP**

**Motion: Burns**                      **Second: Carlisle**                      **Vote: 5-0**

**2.6. Project Safe Follow-Up Report**

Mr. Clark and Pam Brasher, Director of Project SAFE, shared that the Board has made some challenging decisions in collaborating with the Project SAFE program to help address facility needs. The results of those efforts showed that the projects were completed and enhancements were made to the instructional program at sites. Ms. Brasher shared that the Project SAFE reorganization is currently being implemented. Parents have seen great improvements in the Project SAFE facilities. Mr. Clark asked for Board support in moving forward with another round of project improvements such as drinking water, security, staffing, and completing carpet retrofits, totaling approximately \$657,000. Member Carlisle asked how this fits into the previous plan. Mr. Clark said that we had the development fund to use to free up general fund dollars and the capital dollars were restored. Member Carlisle said in the future he would like any approved project overrun in excess of \$8,000 to return to the Board. Member El-Hajj asked for the current balance in the capital fund account. Mr. Clark was not certain but will provide Board members with that information.

**Motion: El-Hajj**                      **Second: Burns**                      **Vote: 5-0**

**Educational Services**

**3.1. Proposal to Develop an Implementation Plan for a District Fee-Based Preschool Program**

Dr. Shaw shared that the State preschool only provides services to a small population and there is a larger population that we are not able to provide preschool for at this time. Dr. Shaw presented a plan for the purpose of opening a District fee-based preschool in August 2007. Member Burns moved for administration to move forward and bring a plan to the Board to implement a fee-based preschool program.

**Motion: Burns**                      **Second: El-Hajj**                      **Vote: 5-0**

**3.2. Revisions to Grades 3, 4 and 5 Report Cards**

Dr. Shaw introduced Kristin Baranski, Director of Curriculum, who shared that a committee worked to revise the report cards for 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grades. The revised report cards are standards based and provide teachers the ability to complete the report cards electronically. Mrs. Baranski chaired a committee for each grade level and worked with a co-chair. There were a lot of discussions about grading and assessments. The next steps will be translation into Spanish and training on the common assessments.

Member Carlisle thanked all of the teachers and other staff member who worked to put the report cards together. Member El-Hajj asked about the different descriptors for meeting or exceeding grade level standards between the 3<sup>rd</sup> and 4<sup>th</sup> grade report cards. Mrs. Baranski said that the third grade report card is a bridge and offers a progression in reporting. Member El-Hajj asked what the reception by the teachers was. Mrs. Baranski said the teachers liked the report card very much after seeing the progression of the drafts. Member Burns moved to approve the report card revisions.

**Motion: Burns**                      **Second: Carlisle**                      **Vote: 5-0**

**G. BOARD POLICIES AND BYLAWS**

**1.1. Second Reading: New Board Policy #5030 Student Wellness**

Member El-Hajj moved to new Board Policy 5030 Student Wellness.

**Motion: El-Hajj**                      **Second: Burns**                      **Vote: 5-0**

**H. BOARD COMMUNICATION**

Member Carlisle attended the Employee Appreciation event in La Mesa. He said the food was excellent and everyone had a great time. It was an awesome opportunity to celebrate a great year. He also visited with Cajon Park students while they were visiting Santee Lakes.

Member Bartholomew went to the last QZAB meeting and saw other teacher projects. He shared that he joined the QZAB committee because of the technology aspect but found that the real outcome was to plan how we use current technology to provide the best learning opportunities for students. He attended the English Learner celebration and said that Mrs. Farquar does an outstanding job of coordinating the event. He asked that we provide recognition to the sponsors of the event in a future newsletter. Member Bartholomew said he read the Santee Review article about the Santee School property and he believes that the article contains half truths and is not an accurate portrayal of the situation and the dialogue with the city in supporting kids and meeting mutual goals.

Member Burns said that he has heard that other district Boards do not all attend the PTA Founder's Day events and it is a tribute to the Santee Board that all Board members attended this year. He also shared that the employee event this year was by far the greatest. He also attended Carlton Oaks' family barbeque and the Sycamore Canyon family event. He said it is overwhelming to see the support that the community has for their schools. He attended the Pops concert at West Hills and thought that it was awesome to see the progression our students have made in a short time. He thanked Jeff Kover for an outstanding job.

Member Ryan shared the letter from Pardee offering to meet with the Board regarding the Castlerock development. The Board would like to meet with Pardee and asked Linda to schedule a meeting. President Ryan reported that June 12<sup>th</sup> is a scheduled City/Board meeting. The Board members wished to cancel the meeting at this time and have it rescheduled when staff has completed their discussions.

**I. CLOSED SESSION**

President Ryan announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
2. Conference with Labor Negotiator (Govt. Code § 54956.8)  
*Agency Negotiator: John Tofflemire, Assistant Superintendent, Human Resources*  
*Employee Organizations: Santee Teachers Association(STA)*  
*Classified School Employees Association (CSEA)*  
*Agency Negotiator: Dr. Lis Johnson, Superintendent*  
*Santee Administrators Association (SAA)*  
*Purpose: Negotiations update*
3. Student Discipline Matters (Education Code § 48918)
4. Conference with Real Property Negotiators (Govt. Code §54956.8)  
*Location: Santee School Site. 10445 Mission Gorge Rd., Santee 92071*  
*Renzulli Site, Prospect Avenue-east of Marrokal Lane, Santee 92071*  
*Negotiating Party: City of Santee*  
*Agency Negotiator: Bill Clark*

The Board entered closed session at 9:45 p.m.

**J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT**

The Board reconvened to public session at 11:45 p.m. No action was reported. The June 6, 2006, regular meeting adjourned at 11:45 p.m.

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Dan Bartholomew, Clerk

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Lisbeth A. Johnson, Ed.D., Secretary